

**Superintendent's Letter
July 22, 2014**

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

Among the actions taken by the Board at its regular board meeting on Monday, June 16, 2014 were the following:

Wilson Good News – Jay Nigrini

Congratulations to the following Wilson Administrators who received a doctorate.

- **George Fiore**
- **Amy Flannery**
- **Matthew Flannery**
- **Frank Reese**

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)

5.1 Childrearing Leave of Absence

Marci Miller, English Teacher, Southern, beginning approximately November 19, 2014 and ending approximately January 5, 2015

5.2 Resignations/ End of Service

Cindy Brenner, Monitorial Aide, Spring Ridge, eff. 6/16/14
Alicia Brensinger, Food Service Cook, Whitfield, eff. 6/12/14
Kathryn Brubaker, Study Hall Monitor, High School, eff. 7/11/14
Joann Dwyer, School Bus Driver, eff. 7/11/14
Stephanie Kocher, Math Teacher, Southern, eff. 6/17/14
Dawn Latona, Study Hall Monitor, High School, eff. 7/7/14
Barbara Ludwig, Food Service Worker, West, eff. 7/16/14
Hayley Meinen, Child Care Employee, eff. 7/22/14
Mallory Olsheski, Grade 1, Cornwall Terrace, eff. 6/18/14
Shubert Ostagne, Substitute School Bus Driver, eff. 3/31/14

5.3 Support Staff

Nancy Brown, Custodian, 3rd Shift, Lower House, \$12.34 per hour, eff. 7/1/14 (replacing Juan Tolentino who had a change in status)
Nancy Conrad, Breakfast Food Service Worker, Southern, 5 hours per week, no change in rate, eff. 8/7/14 (replacing Brenda Keeney)
Cindy Hill, Substitute School Bus Driver, \$13.36 per hour, eff. 8/25/14
David Kozlowski, Substitute Van Driver, \$12.34 per hour, eff. 8/25/14
David Kozlowski, Substitute Bus Aide, \$9.55 per hour, eff. 8/25/14
David Kozlowski, Substitute Crossing Guard, \$15.00 per hour, eff. 8/25/14

Timothy Latshaw, Substitute Crossing Guard, \$15.00 per hour, eff. 6/27/14
 Timothy Latshaw, Substitute Bus Aide, \$9.55 per hour, eff. 6/27/14
 Cindy Michalowski, Substitute School Bus Driver, \$13.36 per hour, eff. 8/25/14
 Cindy Michalowski, Substitute Bus Aide, \$9.55 per hour, eff. 8/25/14
 Frances Shollenberger, Breakfast Cashier, Whitfield, 5 hours per week, \$9.55 per hour, eff. 8/7/14 (replacing Grace Calhoun who had a change in status)
 Frances Shollenberger, Food Service Worker, Whitfield, 16.25 hours per week, \$9.55 per hour, eff. 8/7/14 (replacing Grace Calhoun who had a change in status)

5.4 Change of Status

Ginger Bouchard, Study Hall Monitor, High School, 20 hours to 27.5 hours per week, no change in rate, eff. 8/25/14 (replacing Melanie Morroney who had a change in status)
 Grace Calhoun, Breakfast and Lunch Cashier, Whitfield to Cook/Baker, Whitfield, \$10.38 per hour, 27.5 hours per week, eff. 8/7/14 (replacing Alicia Brensinger who resigned)
 Nicole Cyran, Math Teacher, High School to Math Teacher, Southern, eff. 8/20/14 (replacing Steph Kocher who resigned)
 Grace Dutka, Substitute Food Service Worker to Food Service Worker, West, 27.5 hours per week, no change in rate, eff. 8/7/14 (replacing Barbara Ludwig)
 Kathi Ernst, Autistic Special Education Instructional Assistant, Spring Ridge to Life Skills Instructional Assistant, no change in hours or rate, eff. 8/25/14 (new position)
 Ashley Huff, Grade 1, Whitfield, CY 2, eff. 8/20/14 (change in credit years due to previous assignments at Wilson)
 Timothy Latshaw, School Bus Driver to Substitute School Bus Driver, \$13.36 per hour, eff. 6/27/14
 Melanie Morroney, Study Hall Monitor to Security Guard, High School, \$11.72 per hour, 29.5 hours per week, eff. 8/25/14 (replacing Len Wenrich who resigned)
 Margaret Nina, Food Service Worker, West to 2nd shift Custodian, West, \$12.34 per hour, eff. 7/1/14 (replacing Todd Miller who resigned)
 Maria Santangelo, Study Hall Monitor to Study Hall Monitor- In School Suspension, 28.75 hours per week, no change in rate, eff. 8/25/14 (replacing Dawn Latona who resigned)
 Jennifer Skipper, Primary Autistic Special Education Instructional Assistant, Spring Ridge to Intermediate Autistic Special Education Instructional Assistant, Spring Ride, no change in hours or rate, eff. 8/25/14 (replacing Kathi Ernst who is changing classrooms)
 Melissa Sowers, Substitute Special Education Instructional Assistant to Autistic Special Education Instructional Assistant, Whitfield, 29.5 hours per week, \$12.72 per hour, eff. 8/2/14 (replacing Edie Kogut who resigned)
 Rachel Weidenhammer, Grade 5, Cornwall Terrace, Master's, CY2, eff. 8/20/14 (change in education/credit years due to previous assignments at Wilson)
 Laura Witman, Assistant Principal, High School to Assistant Principal (10-month), Southern Middle School, \$78,000, effective 8/11/14 (replacing Beth Yeiser who was promoted)
 Beth Yeiser, Assistant Principal, Southern to Principal, Cornwall Terrace, \$90,000/ year, eff. 7/7/14 (replacing Jennifer Dianna who resigned)
 Wendy Yoder, Substitute School Bus Driver to School Bus Driver, \$13.36 per hour, eff. 7/7/14

Heather Stonefelt, Reading Specialist, Cornwall Terrace, to 1st Grade Teacher, Cornwall Terrace, effective 8/20/14 (replaces Mallory Olsheski who resigned).

Maureen Wildman, Hourly Teacher, Green Valley, to 1st Grade (LTS), Green Valley, B, CY1, effective 8/20/14 through final day of 1st semester (replaces Jenna Knechtle who is on a maternity leave for the 1st semester)

5.5 **Summer Employment**

a) ESY Program eff. 6/24/14-7/31/14 unless otherwise noted

Tammy Ambrose, Substitute Special Education Instructional Assistant, \$11.72 per hour, eff. 7/02/14

Nadine Jarossy, Substitute ESY Teacher, \$35.00 per hour, eff. 7/15/14

Nadine Jarossy, Substitute Special Education Instructional Assistant, \$11.72 per hour, eff. 7/15/14

Jason Kraft, Substitute ESY Teacher, \$35.00 per hour, eff. 7/9/14

Haley Lorah, ESY Autistic Special Education Instructional Assistant, \$12.72 per hour, eff. 6/30/14

Taylor Napoli, Autistic Special Education Instructional Assistant, \$12.72 per hour (change in rate previously approved due to Autistic assignment)

Nicole Rowe, ESY Teacher, \$35.00 per hour

Kathy Trout, Substitute ESY Teacher, \$28.00 per hour, eff. 7/14/14

Joanne Stauffer, Van Driver, no change in rate

Jessica Salem, Van Driver, no change in rate

Edward Straka, Van Driver, no change in rate

Barbara Miller, Bus Driver, no change in rate

Phil Green, Bus Driver, no change in rate

Maryann Mierzejewski, Bus Driver, no change in rate

Joseph Mazzotta, Bus Driver, no change in rate

Kathy Wann, Bus Driver, no change in rate

Tami Trout, Bus Driver, no change in rate

William Ney, Bus Driver, no change in rate

James Griffith, Bus Driver, no change in rate

Larry McLean, Bus Driver, no change in rate

Stacey Lambert, Bus Driver, no change in rate

Ann Feters, Bus Driver, no change in rate

Kim Lerch, Bus Aide, \$9.55 per hour

Carol Green, Bus Aide, \$9.55 per hour

David Daniels, Bus Aide, \$9.55 per hour

Chris Stief, Bus Aide, \$9.55 per hour

Deb Moses, Bus Aide, \$9.55 per hour

Marilyn Oxenreider, Bus Aide, \$9.55 per hour

Merle Rhoads, Bus Aide, \$9.55 per hour

Dorwin Miller, Bus Aide, no change in rate

Janice Ayala, Bus Aide, no change in rate

Jeff Chaiko, Bus Aide, \$9.55 per hour

Barbara A Miller, Bus Aide, no change in rate

Tom Moses, Bus Aide, \$9.55 per hour

Karen Miller, Bus Aide, \$9.55 per hour
 Alfred Brown, Substitute Bus Driver, \$13.36 per hour
 Dwayne Shade, Substitute Bus Driver, \$13.36 per hour
 Mary Ream, Substitute Bus Driver, \$13.36 per hour
 Donna Miller, Substitute Bus Driver, \$13.36 per hour
 Sue Miller, Substitute Bus Driver, \$13.36 per hour
 Marilyn Oxenreider, Substitute Bus Driver, \$13.36 per hour
 Terry Snyder, Substitute Bus Driver, \$13.36 per hour
 John Witmyer, Substitute Bus Driver, \$13.36 per hour
 William Kline, Substitute Bus Aide, \$9.55 per hour
 Alfred Brown, Substitute Bus Aide, \$9.55 per hour
 Mary Ream, Substitute Bus Aide, \$9.55 per hour
 Donna Miller, Substitute Bus Aide, \$9.55 per hour
 Brian DeGreen, Substitute Bus Aide, \$9.55 per hour

b) Child Care

Madison Hauk, Child Care Supervisor, Whitfield, 25 hours per week, \$13.91 per hour, eff. 8/4/14

5.6 Summer School Program

a) Remediation Summer School- July 7, 2014 to August 7, 2014- \$1500 per section

Dean Damiani, Summer School Tutor, \$28.00 per hour, eff. 7/7/14
 Justin Arguelles (English) 1 section
 Mark Keeley (Math) 1 section
 Jami Sands (Math) 1 section
 Andrew Blass (Chemistry and Biology) 2 sections
 Tim Prokopovits (Social Studies) 1 section
 Joe Melograna (Physics) 1 section
 Dean Damiani (Social Studies) 1 section
 Alexandra Wagner (English) 1 section

b) Virtual Summer School- June 16, 2014- August 7, 2014 \$1500 per section

Joel Dries (Driver Education) 1 section
 Pete Rinella (Physical Education/ Health) 4 sections
 Tim Prokopovits (America & the World) 1 section
 Dean Damiani/ Tim Prokopovits (US History and Civics) splitting 1 section
 Dan Kaufmann (Geometry) 1 section

5.7 Professional Hires- TPE's

Caitlan Becker

Education

Masters in Instruction Technology, Kutztown University, 2014
 Bachelors, Bloomsburg University, June 2008

Experience

Special Education Teacher, Blue Mountain School District, August 2008- June 2014

Degree, Credit Year, Salary

M, CY 1, \$49,218

Assignment

Primary Learning Support, Spring Ridge, eff. 8/20/14 (replacing Sabrina Kennedy who resigned)

5.8 Professional Hire (LTS)

Tiffany Greene

Education

Teaching Certification, Alvernia University, May 2011

Bachelor of Science - Business Administration, Albright College, May 2001

Experience

Reading and Business Teacher, Lebanon Middle School, September 2012 – present

Computer Applications Teacher (LTS), Exeter Junior High School, August 2011-June 2012

Degree, Credit Year, Salary

B, CY 1, \$41,168

LTS Assignment for the 2014-2015 school year only

Business Education Teacher, West, effective 8/20/14 (replaces Rick Lapi who will be an Instructional Technology Coach for the 2014-2015 school year)

5.9 Extracurricular

a) Swim Instructors

Eric Drebusenko, \$7.75 per hour

Kellen Redcay, \$7.50 per hour

6.0 Consent Items (No Items)

Roll Call Votes

7.0 Human Resources (Motion Carried)

7.1 Authorized the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the July 21, 2014 Board meeting with action to be ratified by the Board of Education at the next official meeting.

7.2 Approved the resignation of Matthew Iovino, Teacher, per the terms of the Agreement and Release dated 12/20/13.

7.3 Approved to appoint Keera Dwulit to Assistant Principal (10 month), High School, Act 93, \$70,000/yr, effective 7/21/14 (replaces Laura Witman who transferred).

7.4 Permission granted to approve the Teacher Leader Stipends for 2014-15 as attached.

8.0 Pupil Services (Motion Carried on 8.1 & 8.2) (8.3 was tabled)

8.1 Permission granted to ratify contract with Barrett Therapy Services to provide ESY speech therapy and occupational therapy services at the rate of \$90/hour, beginning 6/23/14 and ending 8/1/14.

8.2 Permission granted to enroll foreign exchange student, Kaeper Mikolaj Nakwasinski, Gr. 12, High School, (from Poland) for the 2014-15 school year.

8.3 Request tabled to contract with Interquest Canine Services to conduct random searches at a cost of \$2,500.00 for drugs, alcohol, and gunpowder.

9.0 Technology & Media (Motion Carried)

- 9.1 Approved** to sell obsolete Apple computers to Double-Click Computers, West Reading, PA for a price of \$1000.
- 9.2 Approved** to sell obsolete Dell computers to Capital Asset, Lanham, MD for a price of \$46,917.

10.0 Operations (Motion Carried)

- 10.1 Permission granted** to award the bid for 71 whiteboards to the lowest bidder: Everwhite, E158 N9332 Nor-X-Way Avenue, Menomonee Falls, WI 53051. In the amount of \$28,324.00, according to the specification for the whiteboards and having been reviewed by the solicitor.
- 10.2 Permission granted** to use capital reserve money for the purchase of the 71 whiteboards, from Everwhite, at a cost of \$28,324.00.
- 10.3 Permission granted** to award the copy paper bids July 1, 2014 to December 31, 2014, through the Berks County Joint Purchasing as noted as attached.
- 10.4 Approved** the construction contract for the work necessary for the replacement/repair of the roof at the Wilson Southern Middle School and Shiloh Hills Elementary School for a contract price equal to \$545,000, plus the cost of permits and bonds, procured through a cooperative purchasing agreement between The Cooperative Purchasing Network and RoofConnect Logistics, Inc., d/b/a RoofConnect and Gooding, Simpson & Mackes, Inc., t/a GSM Roofing. See attached Resolution
- 10.5 Approved** the amendment to the CM3 Building Solutions, Inc., Guaranteed Energy Savings Contract dated October 7, 2013, for the evaluation, design and installation of upgrades to the heating, ventilation and air conditioning system at the Berkshire Heights Elementary School for an amount not to exceed \$427,097.00 with a \$75,000 credit to the District associated with removing the boiler replacement from the scope of the original contract. See attached Resolution.

11.0 Finance (Motion Carried)

- 11.1 Approved** the budget transfers dated June 12, 2014 through June 30, 2014.
- 11.2 Permission granted** to submit the following delinquent accounts to Berks County Tax Claim Bureau:
- One Lower Heidelberg Township 2013 October Real Estate Interim bill
 - One Sinking Spring Borough 2013 October Interim Real Estate bill

12.0 Curriculum and Staff Development (No Items)**13.0 Transportation (No Items)****14.0 Food/Cafeteria (Motion Carried)**

- 14.1 Approved** the following Food Service Bid Contracts through Berks County Joint Purchasing:
- Grocery Products (July 1, 2014 – December 31, 2014) = \$133,066.76**
- Feeser's, Inc. = \$57,645.48
- US Foods of Allentown = \$37,178.34

Sysco Central of Pa = \$38,242.94

NOI Food Products (July 1, 2014 – June 30, 2015) = \$178,253.27

Feeser's, Inc. = \$57,353.60

US Foods = \$120,899.67

Paper Products (July 1, 2014 – December 31, 2014)= \$41,012.92

Singer Equipment Company = \$38,894.99

M.J. Earl, Inc. = \$2,117.93

15.0 Child Care (No Items)

16.0 Extra-Curricular (Motion Carried)

16.1 Approved the Athletic Admission Rates for 2014-2015 (as attached).

16.2 Approved the Fall, Winter and Spring Game Help Rates for 2014-2015 (as attached).

16.3 Approved the Concession/Refreshment Staff Rates for 2014-2015(as attached).

17.0 Policies

17.1 **Second Reading** Pol. #509 – Assignment and Transfer

17.2 **Second Reading** Pol. #512 – Evaluation of Support Employees

17.3 **Second Reading** Pol. #523 – Tobacco Use

17.4 **Second Reading** Pol. #524 – Personnel Files

17.5 **Second Reading** Pol. #526 – Grievance Policy

17.6 **Second Reading** Pol. #528 – Wage and Salary Determination

17.7 **Second Reading** Pol. #531 – Job Related Expenses

17.8 **Second Reading** Pol. #532 – Working Periods

17.9 **Second Reading** Pol. #533.1 – Course Reimbursement

17.10 **Second Reading** Pol. #534 – Sick Leave

18.0 Miscellaneous (No Items)